POZNAN UNIVERSITY OF TECHNOLOGY

EUROPEAN CREDIT TRANSFER AND ACCUMULATION SYSTEM (ECTS)

COURSE DESCRIPTION CARD - SYLLABUS

Course name
Interpersonal Communication [N2Inf1>KINT]

Course

Field of study
Computing

Year/Semester
2/4

Area of study (specialization)
Mobile and Embedded Applications for the Internet
of Things

Profile of study
general academic

Level of study
second-cycle

Course offered in
polish

Form of study
part-time

Requirements
elective

Number of hours

Lecture
16

Laboratory classes
0

Other (e.g. online)
0

Tutorials
12

Projects/seminars
0

Number of credit points
3,00

Coordinators

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Lecturers

Prerequisites

Knowledge: Learning objectives of the first cycle studies defined in the resolution of the PUT Academic
Senate, especially K_W1-2, K_W4, K_W6-15, K_U1-2, K_U4, K_U7-8, K_U14-20, K_U22-23, K_U26,
K_K1- 9 that are verified in the admission process to the second cycle studies ? the learning objectives are
available at the website of the faculty www.fc.put.poznan.pl Skills: Student starting this module should have
her/his English language competence compatible with level B2 (CEFR). S/he should have the ability to
solve basic problems concerning interpersonal communication. Social competencies: Moreover s/he should
understand the necessity to extend her/his competences. In addition, in respect to the social skills, the
student should show such attitudes as individual and teamwork, ability to use different sources of
information.

Course objective

1. Provide students with basic knowledge regarding Interpersonal Communication. 2. Provide students with
contemporary problems of Interpersonal Communication. 3. Develop students" skills in solving problems
and communicating in groups. 4. Advancing students" language competence towards the level at least B2+
(CEFR).

Course-related learning outcomes

Knowledge:
1. has detailed knowledge in Interpersonal Communication - [K_W3]
2. knows basic definitions and theories of Interpersonal Communication - [K_W3]
3. understands the complexity of communication in teams, groups Turing meetings and negotiations - [-]

Skills:
1. is able to communicate in mother tongue and English, using different techniques in professional environment - [K_U2]
2. is able to recognize elements of Interpersonal Communication - [K_U3]
3. is able to prepare and give an oral presentation in mother tongue and English with all elements of positive presentation - [K_U4]
4. has language skills at B2+ level in accordance with the requirements set out for level B2+ (Common European Framework of Reference for Languages) - [K_U6]
5. is able to work in a team, taking on different roles - [K_U15]

Social competences:
1. is able to collaborate and cooperate in a team performing different roles, - [K_K5]
2. is able to extend her/his life-long learning knowledge based on practical knowledge and professional literature - [K_K2]
3. is able to communicate effectively in different environments both in written and oral forms - [K_K4]

Methods for verifying learning outcomes and assessment criteria

Learning outcomes presented above are verified as follows:

Learning outcomes presented above are verified as follows:
Formative assessment:
a) tutorials :
- Progress of tasks realization,
Summative assessment:
b) verification of assumed learning objectives related to tutorials
- Constant assessment during tutorials of oral tasks;
- Ability of teamwork;
- Project realization

Programme content

Basic communication models and concepts. Communication channels. Effective listening in business context. Teamwork, socializing and networking. Registers of language, linguistic ambiguity and misunderstanding. Barriers to cross-cultural communication. Conflict: nature, aims and styles of resolving conflict. Non-verbal communication: kinesics, proxemics, haptics, oculesics, chronemics, paralinguistics. Job interview: talking about your own strengths and weaknesses. Assertiveness. Giving and receiving feedback. Emotions in human communication: I-messages.

Teaching methods

Learning methods:
1. Tutorials: solving tasks, practical exercises, discussion, teamwork, multimedia showcase, workshops, team-building games, case studies

Bibliography

Basic
1. DeVito, J.A. 2015. Human Communication. Boston: Pearson
2. Morreale, S.P., B.H. Spitzberg and J.K. Barge, 2007. Human Communication: Motivation, Knowledge & Skills. Belmont: Wadsworth.
3. Liliana Szczuka-Dorna, Elżbieta Vendome., 2017. Introduction to Interpersonal Communication, Poznań: Publishing House of PUT.
Additional
1. Gallo, C. 2014. Talk like TED. The 9 public-speaking secrets. New York: St. Martin's Griffin.

2. Adler, R.B., L.B. Rosenfeld i R.F. Proctor, 2011. Interplay: The Process of Interpersonal Communication. OUP.
3. Stringer, D.M. and P.A. Cassiday, 2009. 52 Activities for Improving Cross-Cultural Communication. Intercultural Press.
4. Dignen B. and I. McMaster, 2013. Interpersonal Communication for International Business. The Secrets of Excellent Interpersonal Skills. Harper Collins Publishers.
5. O"Hair, D., Rubenstein, H. and R. Stewart, 2013. A Pocket Guide to Public Speaking, New York: St. Martin"s.
6. Gibson, R. 2008. Intercultural Business Communication. Berlin: Cornelsen.
Online literature
1. Pettry, D. Building Social Skills through Activities,
http://www.dannypettry.com/ebook_social_skills.pdf
2. Jobspeaker,
https://www.youtube.com/channel/UCZkjg1uSpR277PFYL9_JTBw
3. Celeste Headlee, 10 ways to have a better conversation
https://www.ted.com/talks/celeste_headlee_10_ways_to_have_a_better_conversation/discussion?utm
_campaign=Intelligent+Tuesday+-
+5/23/17+(Q68pcT)&utm_medium=email&_ke=Y2F0aGVyaW5lLmhlYWRlbkBnbWFpbC5jb20%3D&utm_
source=Intelligent+Change+Master+KL
4. Positive Psychology:
https://positivepsychology.com/communication-exercises-for-work/
5. www.ted.com

Breakdown of average student's workload

	Hours	ECTS
Total workload	75	3,00
Classes requiring direct contact with the teacher	28	1,00
Student's own work (literature studies, preparation for laboratory classes/ tutorials, preparation for tests/exam, project preparation)	47	2,00